

APPLICATION SUBMITTAL REQUIREMENTS

Property Line Adjustments

The following must be submitted with a City of Newport Land Use application for property line adjustment:

- ☐ 1. A current 18" x 24" Lincoln County Assessor's tax map(s) showing the subject properties and the notification area. The notification area is all properties within 100 feet of the subject properties. *(Lincoln County Assessor's office is located in the Lincoln County Courthouse at 225 W Olive St, Newport)*
- ☐ 2. A list of names and addresses of property owners, as shown in the records of the Lincoln County Assessor, within the notification area described in #1 above.
- ☐ 3. A map(s) drawn to scale showing the following:
 - ☐ (a) The configuration of the units of land and any existing structures as they exist prior to the adjustment.
 - ☐ (b) The configuration of the lots and any existing structures as they would exist after the proposed adjustment.
- ☐ 4. A legal description of the parcels as they would exist after the proposed adjustment.
- ☐ 5. Written findings addressing the following:
 - ☐ (a) The size, shape or configuration of two existing units (lots or parcels) of land, each of which is a legal lot or parcel, is to be modified by the relocation of a common boundary between the units.
 - ☐ (b) An additional unit of land is not created.
 - ☐ (c) If an existing unit of land is reduced in size by the adjustment, that unit of land will comply with the requirements of any applicable ordinance, and none of the units of land existing after the adjustment will be in nonconformity with any applicable zoning or other requirement of the City of Newport to a greater extent than prior to the adjustment.
- ☐ 6. Fee of \$307.00.